

I keep getting the error message "Insufficient permissions to access Word". How do I fix this?

Access is given to the applications (Active X) by using customised security settings. The instructions are below:

1. Go to Tools > Internet Options
2. Select the *Security Tab*
3. Click the *Trusted Sites* icon
4. Click *sites*
5. Check that the following address is in the *Trusted Sites* window:
http://sstuwa.curriculumorganiser.com.au
6. If not, type it in and click *Add* and close
7. In the next window choose *Custom Level*
8. In the drop-down menu at the bottom select the default setting (medium or medium-high depending on the version of IE)
9. Click *Reset*
10. Go down the list of options until you find the option
'Initialize and script ActiveX controls not marked as safe for scripting'
11. Set this to *Enable*
12. Click *OK* and confirm
13. Then click *OK* in the Internet Options window.

You should now be able to open MS-Word documents while keeping all other security options at Medium.